



ANA G MÉNDEZ UNIVERSITY STUDENT CONSUMER INFORMATION COURSE REPEAT POLICY

Introduction/Purpose

The Course Repeat Policy establishes:

- The number of times that students may repeat courses for purposes of using Title IV funds; and
- The grades that must be attained to consider the courses approved for purposes of using Title IV funds.

Scope

The policy applies to all Ana G. Méndez University (AGMU) students.

Procedure

General Requirements

1. If a student does not meet the required minimum course grade, the student must repeat the course if required by the student's program of study. The required minimum course grades and program requirement can be found in the Academic Programs section or Repeating Courses section in the Academic Catalog and Student Handbook.
2. A W or WN does not count as a graded attempt.
3. In all course repeats, the failing or previous grade is not expunged from a student's academic record. However, the highest grade obtained for the course is the grade that will be counted towards the student's GPA.
4. No additional credits will be earned for repeating courses for which credits have already been earned.
5. No student may repeat a specified course until they have received a final grade.
6. Repeated courses will count towards the evaluation of the student's Satisfactory Academic Progress.
7. If a graduate student obtains a final grade of C or less and it lowers the minimum graduation GPA requirement of 3.0, it will be compulsory for the student to repeat the course(s).

Federal Financial Aid

In addition to the general requirements above, federal financial aid regulations limit the number of times a student may repeat a course and receive federal financial aid for that course.

1. A student may receive federal financial aid, assuming Satisfactory Academic Progress is met, when repeating a course that was previously failed.
2. A student may receive federal financial aid to repeat a previously passed course (with a D or better, including Pass grade) one additional time, whether a student received federal financial aid for an earlier enrollment of the course.
3. Once a student has completed any course twice and earned a passing grade (with a D or better, including Pass grade) they are no longer eligible to receive federal financial aid for that course.